

**KENDRIYA VIDYALAYA VIZIANAGARAM**  
**COMMITTEES FOR THE SESSION 2023-24**

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2023-24. As such all the staff members are hereby informed to note the nature of the work and comply with them. All the committee members will be responsible for the work of the committee. In absence of the in – charge the next senior member of the committee automatically will be the in – charge and so on but all the members will be equally responsible. In – charge will write the names of the members in the Committee register and allot the work to the members accordingly and will fix the responsibility. The handing and taking over of the departments shall be completed immediately. In the absence of the in – charge, the member in the committee will complete the handing and taking over procedure.

1. **ACADEMIC AND ADMINISTRATIVE SUPPORT (SECONDARY):-**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT(BIOLOGY)	I/C
2.	MR. K. RAMA KRISHNA	PGT(MATHS)	MEMBER
3.	MR.U. NAGESWARA RAO	PGT (PHYSICS)	MEMBER
4.	MR.R.V.S.N. RAJU	TGT (MATHS)	MEMBER
5.	MR. M. PRAVEEN	HM	MEMBER

**Duties:-**

- a) The committee will help the Principal in day to day administrative matters.
- b) The committee can go through the circulars received from KVS RO ,Hyderabad and KVS HQ New Delhi.
- c) Verification of students' attendance registers to ensure the collection of fees from all the students of their respective members of their subject.
- d) The committee further verifies the entries of fees particulars in the students attendance register. Any discrepancy observed must be brought to the notice of the Principal immediately.
- e) To assist the undersigned in preparation of Budget estimates (SF & VVN) annual accounts (SF&VVN)
- f) Any other work assigned by the principal in day to day administrative matter.
- g) To ensure the attendance register, teacher's diary is written as per norms, guiding the respective subject teachers in the subject committee meeting as a Convener of the subject committee.
- h) To inform the Principal about the lapses, deviations in the subject committee report.

## **2. ADMISSION:-**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR.K. RAMA KRISHNA	PGT(MATHS)	I/C
2	MR.HANUMANTHA RAO.A	PRT	MEMBER
3	MR.S. SURYA PRAKASH	COMPUTER INSTRUCTOR	MEMBER

### **Duties:-**

- Registration of admissions as per the schedule given by KVS both on line and off line
- Scrutiny of registration forms as per the admission guidelines given by KVS
- Verification of provisional list of selected candidates for all the classes.
- To administer the admission test Class-IX and preparation of merit list as per the admission guidelines by the KVS.
- To take the approval of VMC before the release of the merit list.
- Maintenance of admission registers.
- Admission of candidates based on KV TC as per KVS norms.
- Local transfer admissions.
- Admissions as per RTE Act.
- Maintenance of admission records as per KVS guidelines in the prescribed proformas.
- Details of admission uploading on the website.

## **3. EXAMINATIONS (Internal) :**

### **A – SECONDARY**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT (BIO)	I/C
2.	MRS. P. SUNEETHA	TGT(CS)	Member

### **B – PRIMARY**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	Mr.M. PRAVEEN	HM	I/C
2.	Ms.HARSHA DEEPIKA	PRT	Member
3.	Mrs.NIHARIKA	PRT	Member

### **Duties:-**

- To prepare an action plan for conducting monthly test for classes-XII and finalize test/examination for other classes as per CBSE norms.
- To collect the question paper along with blue print, design, marking scheme for these exams and to preserve them for inspection purpose.

- c) To procure the result register, progress reports, and other stationery well in advance by giving requisition to the Principal well in advance.
- d) To conduct the test as per guidelines.
- e) Declaration of results as per the KVS schedule.
- f) To maintain and place all the records pertaining to examination before the member of panel inspection team.
- g) To issue the notices, circulars of the examinations to the staff from time to time.
- h) To visit website of KVS, Regional Office, Bhubaneswar and CBSE regularly for the examination notices, circulars.
- i) To discuss and submit the report, circulars with the Principal time to time and to take action and follow up regularly.
- j) To update examination details on website of the Vidyalaya.

#### **4. EXTERNAL – CBSE – IX,X,XI,XII: (JEE/UGC NEET AND OTHER EXAMINATIONS)**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR.U. NAGESWARA RAO	PGT (PHYSICS)	IN-CHARGE
2.	MR. S. SURYA PRAKASH	COMPUTER INSTRUCTOR	MEMBER

#### **Duties:**

- a) To go through the CBSE website regularly and to complete the task as per the CBSE/KVS instructions regarding external exams.
- b) Class IX to XII registration, filling of the LOC forms and completing the formalities in time bound.
- c) Correspondence for school affiliation.
- d) Maintenance and submission of records of result analysis of CBSE exam to KVS Regional Office and KVS HeadQuarter in time.
- e) Maintaining the record of shortage of attendance and correspondence with parents of class X & XII
- f) Fixing the practical time table in liaison with subject teachers and external examiners.
- g) Conducting the CBSE board exam as per the CBSE norms.
- h) Updating changes in the evaluation system in the School web site .
  - i) Keep records of PTA meeting of class-X & XII
- j) To maintain the record and send the data from time to time to the concerned.
- k) Settlement of claims in respect of advance received from the CBSE for different examination in a
- l) time bound manner.

## 5. CCA & MORNING ASSEMBLY PROGRAMME(Primary & Secondary)

S.NO	NAME	DESIGNATION	MEMBER
1	MRS.JAYASEELI	TGT(HINDI)	CO-COORDINATOR
2	MRS.RAJINI	PGT(ENG)	MEMBER
3	MR.HANUMANTHA RAO.A	PRT	MEMBER
4	MS. BINDU PRIYA	PRT	MEMBER

### Duties:

- To see that morning assembly programme is to conduct within stipulated time.
- To evaluate the various items of morning assembly programme on five point scale –
- Excellent: Verygood; Good; Average; Below Average
- To prepare the schedule for conducting morning assembly programme, class teachers of secondary, primary, mustbe given responsibility of conducting morning assembly programme.
- To arrange the PA system, musical instrument well in advance before the start of morning assembly.
- Annual Planning of CCA activities –house wise.
- Maintains of result of CCA activities.
- Purchase and distribution of CCA prizes & medals.
- Maintaining CCA Activities register .
- The house Master should motivate the students for effective participation in house activities.j)To give equal opportunities to the students in respect of their houses

## 6. LIBRARY COMMITTEE

S.NO	NAME	DESIGNATION	MEMBER
1.	MRS.M. PADMAJA	TGT( LIBRARIAN)	I/C
2.	MRS.JAYA SEELI	TGT( HINDI)	MEMBER
3.	MR. A. HANUMANTHA RAO	PRT	MEMBER

### Duties:

- The meeting are to be convened at least once in two month
- Committee will submit the list of books to be procured subject wise in the beginning of academic session
- Books review
- To inculcate reading habits among the staff & children
- To organize books exhibition on important occasions

## 7. MORNING ASSEMBLY COMMITTEE

S.NO	NAME	DESIGNATION	MEMBER
1.	MRS. S. INDIRA	PGT(BIO)	I/C
2.	MRS. JAYA SEELI	TGT( HINDI)	MEMBER
3.	MR. A. HANUMANTHA	PRT	MEMBER
4.	RAO MR. K. AMARNATH	SPORTS COACH	MEMBER

### Duties:

- To conduct morning assembly program appropriately within the prescribed time limit.
- To perform this task each class to be allotted one week on rotation basis.
- To inform and guide the class Teachers & Monitors regarding presentation
- Announcements
- Celebrate/ Observe important day

## 8. TIME TABLE AND ARRANGEMENT:

### A –SECONDARY

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. K. RAMA KRISHNA	PGT(MATHS)	I/C
2.	MRS. S. INDIRA	PGT(BIO)	Member
3.	MR. R.V.S.N. RAJU	TGT(MATHS)	Member

### B – PRIMARY

S.NO	NAME	DESIGNATION	MEMBER
1.	MR.M. PRAVEEN	HM	I/C
2	MS. HARSHA DEEPIKA	PRT	Member

### Duties:

- To prepare the class time table and teachers time table as per KVS norms.
- To prepare the special time table for after school hours, Autumn break, Winter break, summer vacation for the
- classes X and XII as per the direction of the Principal and KVS..
- To prepare the special time table for remedial teaching (weak students in all classes). To give arrangement work for the teachers.
- To display copy of arrangement periodically in the notice board.
- Verification of part time teachers/contractual teachers' salary statements and to affix their signature as a token of verifying the number of periods taken by part time teacher

## 9. IMPLEMENTATION OF RAJ BHASHA

S.NO	NAME	DESIGNATION	MEMBER
1.	MRS.JAYASEELI	TGT(HINDI)	I/C
2.	MRS. DHANA LAKSHMI	PGT(HINDI)CONT.	MEMBER
3.	MR. A. HANUMANTHA RAO	PRT	MEMBER

### **Duties:**

- To implement the decision taken during Nagar Raj Bhasha committee meeting
- To attend Nagar Raj Bhasha committee as and when required
- To send periodical report to the KVS RO Bhubaneswar, KVS New Delhi, Nagar Raj bhasha committee
- To take initiative to see that correspondence is made in Hindi.
- To send the Quarterly and Annual report on the prescribed format.

## 10. FURNITURE:

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. Y.R.K. JYOTHI PRASAD	TGT(MATHS)	I/C

### **Duties:-**

- To maintain the stock register of furniture and keep the record of room wise/dept. wise distribution of furniture.
- To take initiative to see that the broken furniture is repaired regularly.
- To Prepare the list of broken furniture which are to be condemned.
- To see the arrangement of furniture during school functions like - sports day, Republic day, Annual Day, Independence day or any other function and replace the same to their original place after the function is over.
- To see any shortages, deficiency of furniture and report to the Principal.
- To maintain properly the keeping of Extra furniture in the store room.
- To submit the requisition for the new furniture as per KVS norms in the beginning of the academic session

## 11.FEE RECONCILIATION ( UBIWEB PORTAL)

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. K. RAMA KRISHNA	PGT(MATHS)	I/C
2.	MR. P. BHIMA RAO	SSA	MEMBER
3.	ALL CLASS TEACHERS		

### **Duties:**

- To thoroughly verify the amount of quarterly fee receipts
- To verify the registers
- To bring to the notice of the Principal, anomalies if any for timely rectification

## 12.SCOOTS / GUIDES

S.NO	NAME	DESIGNATION	MEMBER
1	MR.Y.R.K. JYOTHI PRASAD	TGT(MATHS)	I/C
2	MRS.M. PADMAJA	TGT(LIBRARIAN)	MEMBER
3	MS. HARSHA DEEPIKA	PRT	MEMBER

### **Duties:**

- To ensure minimum enrolment (50%)CUBS AND BULBUL and 30% in scouts and guide.
- To organize investiture ceremony for the new recruits(Class-III &VI)
- To conduct the class on every Friday for one hour.
- To train the students for Pratham / Dwetiya / Tritiya / Raj Puraskar / Rastrapati / Pratham charan / Dwetiya charna / Tritiya Charan / ChaturdhaCharan
- To issue the merit certificate after the conduct of test
- Celebration of thinking day/ Flag day
- To procure the uniform for Scouts / Guides who are involved in for the 1<sup>st</sup> time and institutional ceremony.
- To conduct Annual Camp in the Vidyalaya.

### **13.SANITATION & CLEANLINESS , UNDER SWACHH BHARAT**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1	MRS.S. INDIRA	PGT(BIO)	I/C
2	MRS.M. PADMAJA	TGT(LIBRARIAN)	MEMBER
3	MR. PRAVEEN	HM	MEMBER

- a) To monitor cleanliness and sanitation daily.
- b) Give proper instructions to the sweepers regarding sweeping, mopping, dusting etc.
- c) To liaison with other staff for their cooperation in keeping the school clean.
- d) To arrange decoration on all occasions, by involving talented students.
- e) To look after the maintenance of horticulture environment.
- f) To monitor regular removal of undesirable growth of grass bushes or fallen twigs, leaves etc.
- g) Add to the beauty of garden by planting seasonal plants.
- h) To involve students in maintenance of garden.
- i) Instruct the gardener to shape/trim the hedges regularly.
- j) Maintenance of Aquarium

### **14. DISCIPLINE COMMITTEE**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1	MRS.S. INDIRA	PGT(BIO)	I/C
2	MR.K. RAMA KRISHNA	PGT(MATHS)	MEMBER
3	MR. PRAVEEN	HM	MEMBER

#### **Duties :**

- a) To check personal turn out of students during assembly
- b) To check the late comers during morning assembly
- c) To observe the behavior of students inside and outside class room
- d) To ensure provision of out pass in all classes and their utilization
- e) To initiate proper action as per KVS norms against indiscipline students(articles 60 of KVS education code)
- f) To check the girls and boys uniform daily.
- g) To check the bags once in a week.
- h) To confiscate the mobiles and other prohibited appliances.
- i) To take the regular meeting of student councils, prefect, monitors.
- j) To ensure discipline
- k) To refer the problematic cases to the counselor for diagnosis
- l) To inform the parents immediately

## 15. WEBSITE UPDATION COMMITTEE

S.NO	NAME	DESIGNATION	MEMBER
1.	PGT(CS)	PGT(COMP.SC.)	I/C
2.	MR. S. SURYA PRAKASH	COMPUTER INSTRUCTOR	MEMBER

### **Duties:**

- To update the Vidyalaya website from time to time at regular intervals.
- To note the new changes in the system and incorporate the same on time.

## 16. OFFICE ASSISTANCE

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. P. BHIMA RAO	SSA	I/C
2.	MR. K. SRINIVAS	SUBSTAFF	MEMBER
3.	MR. AJGAR ALI	SUBSTAFF	MEMBER
4.	MR. R. DILLESWAR RAO	SUB STAFF	MEMBER

## 17. MAINTENANCE AND REPAIR OF SCHOOL BUILDING AND CONTINUOUS SUPPLY OF DRINKING WATER:

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. U. NAGESWAR RAO	PGT( PHYSICS)	I/C
2	MR.M. PRAVEEN	HM	MEMBER

### **Duties:-**

- To maintain a register related with deficiencies noted in the Vidyalaya building and staff quarters.
- To undertake maintenance of school building and staff quarters on war footing basis time bound
- To ensure the cleaning of over head tanks in school building and staff quarters
- To ensure the chlorination of water stored in tanks after cleaning
- To utilize the fund received from KVS in judicious way towards the repair and maintenance of the staff quarters.

## 18.HOUSES

S.NO	NAME	DESIGNATION	MEMBER
1.	ALL HOUSE MASTERS	PRIMARY & SECONDARY	

### Duties:-

- To give scope to all the members of the House to grow.
- To identify the latent talent and potential of each member.
- To give equal opportunity to all the members to show case their talent.
- To provide necessary guidelines to the students in presentation of various items properly and effectively.
- To demonstrate utmost care and sincere interest in the Intra House Competitions to select ensure participation of students for Inter-House/External Competitions.
- To provide necessary positive encouragement to achieve highest turnout in holistic personality development.

## 19.SOCIAL SCIENCE :

S.NO	NAME	DESIGNATION	MEMBER
1.	MRS. M. LAKSHMI	TGT( SST) CONT.	MEMBER
2.	MR. K. APPALA NAIDU	TGT(S.ST) CONT.	MEMBER

### Duties:-

- To motivate children to prepare projects/model based on country/state allotted to the region .
- to encourage more and more children to participate in cluster level Regional level and Nation level exhibition.
- To motivate the children to participate in debate, group dance, music, skit competitions organized in connection with
- social science exhibition.
- To ensure project based learning in all the classes.

## 20.GAMES, SPORTS , YOGA

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. R.V.S.N. RAJU	TGT(MATHS)	MEMBER
2.	MR. K. AMARNATH	SPORTS COACH	MEMBER

### Duties:

- To plan an effective program as per class time-table for training the students in Games & Sports to execute the program effectively.
- To prepare students for Cluster level/Regional level competitions by ensuring proper practice to the selected students.

- c) Arranging escorts and giving proper instructions to escorts & participants.
- d) Taking No Objection Certificates from parents and appraising them in detail.
- e) To plan and organize internal competitions & Sports Day etc.
- f) Verifying the sufficient stock available for games or not.
- g) To recommend for Condemnation of all unserviceable articles.
- h) Give new requisitions for new articles well in advance.
- i) To provide first-aid in case of emergency on all working days
- j) To plan and procure necessary inputs for first-aid
- k) To provide training to students in first-aid, so as to have a batch of student-volunteers

## **21. EXHIBITION & FIELD TRIP**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT( BIO)	I/C
2.	MR. M. PRAVEEN	HM	MEMBER
3.	MR. A. HANUMANTHA RAO	PRT	MEMBER

### **Duties:-**

- a) To plan & execute a School- Level Exhibition well in time, so as to ensure students' participation at Regional & National level Exhibitions
- b) To guide talented students in creating novel exhibits
- c) To procure & provide necessary materials to students as per KVS rule.
- d) Arranging escorts for taking utmost care of the students' safety during the Exhibitions.
- e) To arrange for escorting the students to the exhibitions, outside"

## **22. AEP**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT( BIO)	I/C
2.	MR. U. NAGESWARA RAO	PGT(PHY)	MEMBER

### **Duties:-**

- a) To educate and create awareness regarding adolescence related problems, effects and solutions.
- b) To counsel students.
- c) Assist them in overcome problems.
- d) To arrange for parents meeting/Seminar/Counseling sessions and other activities as per AEP guidelines.

### **23.LABS/ CLUBS ( ACTIVITIES , OLYMPIADS & QUIZ)**

#### **COMPUTER LAB**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. G. RAMBABU	PGT( CHEM)	MEMBER
2.	MRS. P.V. SUNEETHA	PGT(CS) CONT.	MEMBER
3.	MR. S. SURYA PRAKASH	COMPUTER INSTRUCTOR	MEMBER

#### **Duties:-**

- a) To review the existing stock
- b) To popularize the use of the Hi-tech lab., for Computer- aided teaching, by bringing awareness among the teachers about the facility in the KV
- c) To arrange for training of the teachers in using all the modern equipment
- d) To seek advice from well informed colleagues for further improvement
- e) To recommend condemnation of all unserviceable articles
- f) To recommend for any new additions, if required.

#### **MATHS LAB**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. K. RAMA KRISHNA	PGT( MATHS)	I/C
2.	MR. R.V.S.N. RAJU	TGT(MATHS)	MEMBER
3.	MR. Y.R.K. JYOTHI PRASAD	TGT(MATHS)	MEMBER

#### **Duties:**

- a) To issue Maths Lab Material and Maintain Records
- b) To Plan and Organize Maths Club Activities.
- c) To Train and organize Maths Olympiad (PRMO) etc

#### **LANGUAGE LAB**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. G. RAMBABU	PGT( CHEMISTRY)	MEMBER
2.	MRS. RAJANI	PGT(ENGLISH) CONT	MEMBER

**Duties:**

- a) To Plan and Organize language lab activities .
- b) To review the existing stock
- c) To seek advice from well informed colleagues for further improvement
- d) To recommend condemnation of all unserviceable articles
- e) To recommend for any new additions, if required.

**JUNIOR SCIENCE LAB**

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. K. JANARDHANA RAO	TGT(SCI)	MEMBER

**Duties :-**

- a) To issue Science Lab Material and Maintain Records
- b) To Plan and Organize Science Olympiads, National Science Olympiads (NSO), NCSC, Jawaharlal Nehru Science Exhibition. 3. To plan and organize Science Club Activities etc.

**24. TLM IN PRIMARY**

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. A. HANUMANTHA RAO	PRT	I/C

**25. NIPUN BHARAT**

S.NO	NAME	DESIGNATION	MEMBER
1.	MR. M. PRAVEEN	HM	I/C

**26. VIDYALAYA PATRIKA**

((including Class Magazine, CMP News letter)

S.NO	NAME	DESIGNATION	MEMBER
1.	MRS. JAYA SEELI	TGT( HINDI)	I/C
2.	MRS. RAJANI	PGT( ENGLISH) CONT	MEMBER

- a) Vidyalaya Patrika is the show case of all achievements of the KV. Therefore, utmost care must be taken in bringing out this valuable document.
- b) To plan well in advance for bringing out both Class magazine and Vidyalaya Patrika within the specified time.

- c) To invite contributions from the Students & staff by motivating words for exhibiting their creative talents
- d) To review the content of the contributions received and to edit it if necessary to avoid any mistakes
- e) To invite quotations for printing the magazine
- f) To seek approval of the same
- g) To get the printing work done
- h) To arrange for ceremonious release of the magazine
- i). To arrange for distribution to all

### **27. LIASON WITH DEPT. OF TRANSPORT & ARRANGEMENT OF BUS PASS**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. M. PADMAJA	TGT( LIBRARIAN)	I/C. SECONDARY
2.	MR. M. PRAVEEN	HM	I/C. PRIMARY

### **28. BULLETIN BOARDS AND NEWS BOARDS**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. JAYA SEELI	TGT( HINDI)	I/C
2.	MRS. RAJANI	PGT( ENGLISH) CONT	MEMBER
3.	MR. A. HANUMANTHA	PRT	MEMBER
4.	RAO MRS. U. GAYATRI DEVI	PRT. CONT	MEMBER

### **29. DIFFERENT OLYMPIADS**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. G. RAMBABU	PGT( CHEM)	I/C
2.	MS. HARSHA DEEPIKA	PRT	MEMBER
3.	MRS. VIJAYA LAKSHMI	PRT . CONT.	MEMBER

### **30. LOCAL PURCHASE COMMITTEE**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. K. RAMA KRISHNA	PGT( MATHS)	I/C
2.	MR. Y.R.K. JYOTHI	TGT( MATHS)	MEMBER
3.	PRASAD MR. M. PRAVEEN	HM.	MEMBER

**31.PRESS AND MEDIA**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. M. PRAVEEN	HM	I/C
2.	MR. R.V.S.N. RAJU	TGT( MATHS)	MEMBER

**32. ACP**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. K. JANARDHANA RAO	TGT( BIO)	I/C

**33.SECURITY AND CONTINGENCY SERVICES**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. M. PADMAJA	TGT( LIBRARIAN)	I/C

**34.DISASTER MANAGEMENT**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. K. RAMA KRISHNA	PGT(MATHS)	I/C

**35.BALA**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. M. PRAVEEN	HM	I/C

**36.POSCO**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT(BIO)	I/C

**37.POSH**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT(BIO)	I/C

### **38. GRIEVANCE CELL**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. R.V.S.N. RAJU	TGT(MATHS)	I/C

### **39. SUGAMYA BHARAT ABHIYAN**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MR. A. HANUMANTHA RAO	PRT	I/C

### **40. DEPARTMENT & INCHARGES**

<b>S.NO</b>	<b>NAME OF THE DEPARTMENT</b>	<b>NAME OF THE TEACHER</b>	<b>DESIGNATION</b>
1.	BIOLOGY	MRS. S. INDIRA	PGT(BIO)
2	PHYSICS	MR. U. NAGESWARA RAO	PGT(PHY)
3	CHEMISTRY	MR. G.RAMBABU	PGT(CHEM)
4	MTEMATICS	MR. K. RAMA KRISHNA	PGT(MATHS)
5	LANGUAGE LAB	MR. G. RAMBABU	PGT(CHEM)
6	COMPUTER LAB	MR. G. RAMBABU	PGT(CHEM)
7	GAMES AND SPORTS	MR. R.V.S.N. RAJU	TGT(MATHS)
8	MUSIC ROOM	MS. R. HARSHA DEEPIKA	PRT
9	SUPW	MR. A. HANUMANTHA RAO	PRT
10	SCOUTS & GUIDES	MR. Y.R.K. JYOTHI PRASAD	TGT(MATHS)
11	ART		
12	ACTIVITYROOM	MR. A. HANUMANTHA RAO	PRT
13	STAFF ROOM	MRS. JAYASEELI	TGT( HINDI)

### **41. ECO CLUB:**

<b>S.NO</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>MEMBER</b>
1.	MRS. S. INDIRA	PGT(BIO)	I/C
2.	MR. RAMBABU	PGT( CHEM)	MEMBER
3.	MR. JANARDHAN	TGT( BIO)	MEMBER
4.	MRS. M. PADMAJA	TGT( LIBRARIAN)	MEMBER
5.	MR. M. PRAVEEN	HM	MEMBER

#### **42.SUBJECT COMMITTEE:**

<b>S.NO</b>	<b>SUBJECT</b>	<b>NAME &amp;DESIGNATION</b>
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2.	HINDI AND SANSKRIT	MRS. JAYASEELI
3.	ENGLISH	MRS. RAJANI
4.	MATHEMATICS	MR. K. RAMA KRISHNA
5.	SOCIAL SCIENCE	MRS. M. LAKSHMI

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